

# YOUNG GUNS



## **BYLAWS**

### **ARTICLE ONE NAME**

Section 1.1. The name of the club shall be the Young Guns Wrestling Club (hereinafter "YGWC") and located in Sheridan County, Wyoming.

### **ARTICLE TWO PURPOSE**

Section 2.1. The purpose of the YGWC is to provide individuals with the opportunity and a program to promote wrestling, develop sportsmanship, individual character, strength, and stamina through a controlled and competitive wrestling program. Wherever possible, this program will be a stepping stone to enhance the junior high and high school wrestling programs.

Section 2.2. To maintain and execute any and all rules, regulations and guidelines established by USA Wrestling as the National Governing Body for wrestling in the United States and the Wyoming Amateur Wrestling Association (WAWA) so as to remain and to continue to be recognized as a non-profit organization.

### **ARTICLE THREE MEMBERSHIP**

Section 3.1. *Age.* Membership shall be open to all potty-trained children. However, children who are not enrolled in at least Kindergarten, MUST be supervised by a parent/guardian at all times.

Section 3.2. *Proof of Age.* Each wrestler registering for membership with the YGWC must provide to the Secretary a copy of a legal document which substantiates the wrestler's date of birth.

Section 3.3. *Fees.* Membership fees shall be set at the September meeting each year and shall be payable on an annual basis at the time the individual joins YGWC. No one shall be allowed to participate using the YGWC affiliation unless the membership fees are paid in full to the YGWC Secretary prior to any club activity. Membership shall run from September 1 through August 31 of each year.

Section 3.4. *Voting Rights.* The general membership shall consist of registered wrestlers and their parent(s) or guardian(s), and any other registered adult(s). Voting rights shall consist of one vote per adult member.

Section 3.5. *Participation.* Parents and wrestlers are encouraged to participate in fundraising, tournament presentation, and promote the good conduct of wrestlers. It is the parents, officers, officials and coaches responsibility to see that those participating in the YGWC program demonstrate an atmosphere of positive character on the mat and off the mat.

Section 3.6. *Non-Discriminatory Statement.* Membership into the YGWC and participation in the YGWC's activities shall take place without regard to race, color, religion or national origin.

#### **ARTICLE FOUR OFFICERS & DUTIES**

Section 4.1. The officers of the YGWC shall be the governing body of the YGWC. All officers shall be voting members of the YGWC in good standing. The officers of the YGWC shall consist of the YGWC Board of: President, Vice-President, Secretary, Treasurer, Head Coach, and Members-at-Large.

Section 4.2. *Election of Officers.* Officers shall be elected annually by the voting members at the annual September meeting and shall be elected by a majority vote.

Section 4.3. *Tenure.* The term of office for President, Vice President, Secretary, and Treasurer, shall be two years starting September 1 of the year elected in and ending August 31 two years later. The President and Secretary positions will be elected in *even* years (2012, 2014, 2016 etc.) The Vice-President and Treasurer positions shall be elected in odd years (2013, 2015, 2017, etc.) The term of office for Head Coach and Members-at-Large shall be one year starting September 1 of the year elected in and ending August 31 of the following year. Officers shall hold office until:

- (a) the successor is duly elected,
- (b) death or disability,
- (c) resignation or,
- (d) removed from office (Section 4.7.)

Section 4.4. *Vacancy.* A vacancy for any reason shall be filled promptly by appointment by the YGWC Board until the next annual general meeting in September, when such elections are held (Section 4.2.)

Section 4.5. *Qualification Requirements.* Each individual nominated for an office during the election process must have a minimum of one year of involvement in USA Wrestling.

Section 4.6. *Duties.* The duties of the officers of the YGWC shall be as follows, but not limited to:

- 4.6.1. *President.* The President shall supervise all the business affairs and enforce all the rules of the YGWC. The President shall preside at all business meetings and assure that an orderly and complete meeting is conducted. The President shall be responsible for scheduling meetings, establishing the agenda, guiding club decisions, directing board activities and for YGWC's representation at WAWA state board meetings. The President shall have authority for the disbursement of money for approved expenditures and signature authority on YGWC accounts. The President shall be the head person overseeing the organization and operation of YGWC tournaments. The President shall work closely with the YGWC Board and those individuals assigned to committees that involve the club's operations. The chairpersons from each of those committees shall report directly to the President. The President shall also perform other such duties that may be assigned by the YGWC Board.

- 4.6.2. *Vice-President.* The Vice-President shall assist the President in the performance of the President's duties. In the absence of the President, the Vice-President shall perform the duties of the President. The Vice-President shall also perform other duties as assigned by the YGWC Board.
- 4.6.3. *Secretary.* The Secretary shall record the minutes of all YGWC meetings and shall document all minutes for the YGWC's permanent records as well as distribute/post those minutes to voting members as required. The Secretary shall be responsible for registering individuals for YGWC membership and mailing those registrations, as well as registrations for upcoming state events. The Secretary shall maintain membership lists, update records and provide all correspondence for the YGWC. The Secretary shall also perform other such duties that may be assigned by the YGWC Board.
- 4.6.4. *Treasurer.* The Treasurer shall maintain the financial records of the YGWC and prepare checks as directed by the YGWC Board. The Treasurer shall make timely deposits and give a current financial report (i.e. statements, fund activity, supporting documentation) at each meeting. The Treasurer will be a signer on all checks issued on behalf of the YGWC. The Treasurer shall collect and disburse money as directed by the YGWC Board. A financial statement of the YGWC shall also be provided to all YGWC members at the annual meeting in September. The Treasurer shall also perform other such duties that may be assigned by the YGWC Board. The financial records of the YGWC will be available for inspection at any time.
- 4.6.5. *Head Coach.* The Head Coach shall design, supervise, and participate in a practice schedule that has been approved by the YGWC Board and shall hold a minimum of two (2) coaches meetings prior to the wrestling season and shall hold at least monthly meetings with the coaches during the wrestling season. The Head Coach shall be a registered coach with USA Wrestling and will be responsible for advising the YGWC Board in all matters and concerns in regards to the coaching program for YGWC. The Head Coach shall be responsible for providing training and promoting the advancement of the YGWC's coaches and for organizing the YGWC's coaches to work under his/her direction at tournaments. The Head Coach shall also perform other such duties that may be assigned by the YGWC Board.
- 4.6.6. *Members-at-Large.* There shall be Members-at-Large positions. The Members-at-Large shall perform any duties assigned by the YGWC Board. Duties, may include, but are not limited to local tournament organization, fundraising, summer tournaments & camps, website, and media.

Section 4.7. *Removal of Officer.* Elected and/or Appointed officers shall be removed as provided in this section.

- 4.7.1. *Vote on Removal.* Any officer, elected or appointed, shall be removed from office for any just cause at any time by the affirmative vote of two thirds (2/3) of all YGWC voting members.
- 4.7.2. *Petition.* A petition signed by one half (1/2) of all YGWC voting members stating the reason for removal of an officer, elected or appointed, must be sent to the YGWC President or YGWC Secretary before such vote mentioned in Section 4.6.1 (above) will be executed.

- 4.7.3. *Replacement of Removed Officer.* Replacement of a removed officer shall take place as is set out in Section 4.4.

**ARTICLE FIVE  
MEETINGS**

- Section 5.1. The club shall meet as necessary to conduct the orderly business of the YGWC.
- Section 5.2. Upon notification from the President, the Secretary shall notify all members by telephone, postal mail, or electronic mail of the time and the place of all meetings.
- Section 5.3. While the general membership is invited and encouraged to attend all meetings, the YGWC Board will have the official vote. Robert's Rules of Order will be followed as closely as possible when conducting all meetings.
- Section 5.4. *Quorum.* A quorum shall consist of at least three (3) of the five (5) officers of the board present to conduct ordinary business. If a quorum is not present, no business of the YGWC shall be transacted.

**ARTICLE SIX  
USE OF FUNDS & EQUIPMENT**

- Section 6.1. *Annual Budget.* The YGWC Board will formulate an annual budget by December 31<sup>st</sup> of each year for the following year's budget. This budget will provide a breakdown of expenditures that are anticipated for the upcoming wrestling season. This budget must be approved by the YGWC Board.
- Section 6.2. *Funds Raised.* The funds raised by the YGWC, except such as may be designated for special purposes, shall be appropriated by the YGWC Board to pay the legitimate and necessary expenses of the YGWC in carrying out its primary purpose. Neither funds of YGWC nor any procured by it, shall be appropriated or used without the prior written approval of the YGWC Board.
- Section 6.3. *Expenditures.* If expenditures are incurred without the YGWC Board's pre-approval, then the YGWC Board will take a unanimous vote to approve such expenditures. Expenditures NOT unanimously approved by the YGWC Board will be the responsibility of the individual(s) incurring the expense(s). Expenditures, NOT included in the approved budget (Section 6.1), greater than \$250 shall only be authorized by a majority vote of the YGWC Board.
- Section 6.4. *Contracts.* Only the YGWC Board may authorize contracts on the behalf of the YGWC.
- Section 6.5. *Loans.* No loans may be contracted on behalf of the YGWC and no evidence of indebtedness shall be issued in the YGWC name unless authorized by a resolution of the YGWC Board.
- Section 6.6. *Checks.* All checks will be signed by the Treasurer, President or Vice-President. All checks over \$300 require two signatures.
- Section 6.7. *Deposits.* All funds of the YGWC shall be deposited in a timely manner to the credit of the YGWC in such bank(s) as the YGWC Board may select.

- Section 6.8. *Compensation.* Coaches and the YGWC Board will not be compensated for any of their services provided to the YGWC. YGWC will pay for the Coaches' and Officials' annual membership fees with USA Wrestling, up to a maximum of six (6) coaches per wrestling season and up to a maximum of three (3) officials per wrestling season. Additional membership fees may be paid at the discretion of the YGWC Board.
- Section 6.9. *Equipment.* No equipment of the YGWC shall be used by any individual or organization not affiliated with YGWC without the prior written approval of the YGWC Board. No equipment of YGWC will be used for any purpose other than what it was intended/designed for.
- Section 6.10. *Training.* Costs to meet USA Wrestling and Wyoming Amateur Wrestling Association's requirements for Head Coach, Officials, and other required training costs may be compensated by the YGWC at the discretion of the YGWC Board.
- Section 6.11. There will be a carry-over cash balance of at least \$1500 at the end of each wrestling season.
- Section 6.12. *Audit.* An annual audit shall be conducted prior to the end of the fiscal year. The audit team shall consist of the YGWC Treasurer, one (1) other qualified YGWC Board officer and two (2) general voting members appointed by the YGWC Board.

#### **ARTICLE SEVEN ELECTIONS**

- Section 7.1 Elections for new officers will be held in September of every year.
- Section 7.2. Nominations will be taken from the floor by voting members present. All nominees must be present for nomination.
- Section 7.3. An election will be held for each contested office with the President and Secretary responsible for counting of the votes.
- Section 7.4. Voting shall be determined by a simple majority of voting members present.

#### **ARTICLE EIGHT COMMITTEES**

- Section 8.1. *Committees.* The YGWC may have several standing committees of which each shall have a committee chairperson appointed by the YGWC Board. The committees may consist of, but are not limited to the following: Fundraising, Publicity, Concessions, Setup & Cleanup, Staging, Scorers & Timers, Security, Weigh-ins, and Merchandise. The Chairperson from each committee shall report to the President of the YGWC Board.
- Section 8.2. *Membership.* Any voting member of the YGWC is eligible to be on a committee. Voting members can be on more than one committee.
- Section 8.3. *Tenure.* All committees shall be appointed for one (1) year or less.

#### **ARTICLE NINE FISCAL YEAR**

- Section 9.1. The fiscal year of the YGWC shall begin on the first day of January of each year and end on the last day of December of the same year.

**ARTICLE TEN  
CONDUCT OF MEMBERSHIP**

- Section 10.1. *General.* All members, parents/guardians, coaches, officers, officials, and wrestlers are responsible for their conduct at all and any functions which are associated with the Young Guns Wrestling Club, Wyoming Amateur Wrestling Association, and the USA Wrestling as the National Governing Body for wrestling.
- Section 10.2. *Complaint Process.* Complaints against any member(s) of YGWC who have acted in an inappropriate manner shall be forwarded in writing to any member of the YGWC Board. The YGWC President or YGWC Secretary shall in turn, inform the accused member(s) that a complaint has been filed with the YGWC Board with regard to the alleged misconduct on the member's part. The accused member shall be entitled to be heard by the YGWC Board prior to an official hearing before the general membership. This will allow the YGWC Board to gather the facts and information regarding the complaint.
- Section 10.3. *Hearing.* The party(ies) filing the complaint and accused member(s) shall be informed in writing of the time, date, and place that the complaint will be read, discussed and acted upon. The YGWC Board shall act as the hearing board on all complaints of misconduct. All complaints of misconduct will be addressed within 30 days of the complaint. The decision and any sanction(s) against the accused member(s) shall be in writing and mailed to all parties involved, to all members of the YGWC and to each YGWC Board member. The resolution provided by the YGWC Board shall be considered final.
- Section 10.4. *Appeal.* If the accused member(s) is not satisfied with the resolution of the matter reached by the method outlined in Section 10.2 and 10.3., the accused member(s) shall be entitled to be heard before the WAWA Board of Director's next meeting. The resolution provided by the WAWA Board of Directors shall be considered final.

**ARTICLE ELEVEN  
AMENDMENTS**

- Section 11.1 *Notice and Voting.* The Bylaws of YGWC may be amended from time to time. A 2/3 majority vote of the general membership shall be required to amend any portion of the Bylaws. Voting shall be as outlined in Section 3.3. YGWC shall make available upon request, a copy of the Bylaws.

**ARTICLE TWELVE  
MISSION STATEMENT**

- Section 12.1 The Young Guns Wrestling Club will promote the interest in the sport of wrestling among the youths and the parents/guardians of Sheridan County, Wyoming and supervise and promote a disciplined and competitive program of wrestling. The Young Guns Wrestling Club will endeavor to develop all members in the ideals of good sportsmanship, honesty and respect for authority and to stress the concept of children and parents/guardians working and playing together in all Young Guns Wrestling Club activities so that the family will be strengthened in the process.

Accepted and adopted the 30<sup>th</sup> day of December, 2008.  
Amended and adopted the 13<sup>th</sup> day of September, 2011.  
Amended and adopted the 7<sup>th</sup> day of September, 2012

/s/ Amber Berg  
President

Attest:

/s/ Megan Crow  
Treasurer